

# Cathedral Baptist School

5622 35<sup>th</sup> St. • Rockford, IL 61109 • Phone 815-874-3883 • Fax 815-874-9714

[www.cathedralbaptistschool.com](http://www.cathedralbaptistschool.com)



## Contract of Enrollment

*"Train up a child in the way he should go: and when he is old,  
he will not depart from it."*

— Proverbs 22:6



# CONTRACT OF ENROLLMENT

Student Name - Please Print (the "Student") \_\_\_\_\_

Student's Grade \_\_\_\_\_

Full Tuition Due \_\_\_\_\_

(Amount Calculated on Tuition Worksheet)

This is a contract for the **entire school year** by and between Cathedral Baptist School (the "School"), and me/us, the undersigned parent(s), legal guardian(s), or party(ies) financially responsible for the Student named in this contract.

## 1. FEES AND TUITION:

**Tuition Payment Option (please check one):**

**Payment in Full** - Payment in full must be received on or before **August 1**, or at time of enrollment.

OPTION A - Payment in full by check or money order. (10% tuition discount)

OPTION B - Payment in full by credit card. (7% tuition discount)

**Pay Monthly or Weekly -**

OPTION C - Payment of tuition in 10 equal monthly installments by the 6<sup>th</sup> of each month (August - May).

OPTION D - Payment of tuition in 36 equal weekly installments by the end of each week.

**CBS Staff Only**

OPTION E - Payment via payroll deduction.

- Annual payments not received by **September 1<sup>st</sup>**, will convert to monthly payments, and will not be eligible for the paid-in-full discount.

## 2. TERMS AND CONDITIONS:

- a. In consideration of the School's acceptance of this enrollment agreement, I/we agree to accept and support the policies of the School and to pay when due the required charges for tuition and fees as indicated herein. The School agrees to make yearlong financial commitments to faculty, vendors, and others on behalf of the Student, and **I/WE AGREE TO PAY THE FULL YEAR'S TUITION AND FEES, WHETHER OR NOT THE STUDENT ATTENDS THE SCHOOL FOR THE FULL YEAR.** I/We understand that this is not a fractional agreement, even though I/we may be permitted to pay my/our obligation for the full year in more than one payment.
- b. I/We have carefully examined the doctrinal basis, philosophy and Christian purpose of Cathedral Baptist School, and desire that Cathedral Baptist School, in cooperation with me/us, seek to provide the Student with a total spiritual and academic program of education.
- c. I/We agree to the following policy: Unless paid in full, the first tuition payment is due in August and is payable in ten (10) equal installments ending in May. All accounts must be paid in full by the 6<sup>th</sup> of each month. A \$20 late fee will be charged to all late accounts on the 7<sup>th</sup> of each month. Grades, testing results, or transcripts of the Student withdrawing will not be released to the family or any other party until the account is paid in full. Only a cashier's check or money order will be accepted. The full amount of the remaining unpaid tuition shall be due and payable if the account is delinquent for sixty (60) days.
- d. **I/We understand that if the account is delinquent for more than 90 days, Cathedral Baptist School has the right to turn over the account for collections service. I/We will be fully responsible for all collections and/or legal costs.**
- e. Any transportation expenses, activity fees or other special fees and charges not included in the fees quoted above must be paid separately by me/us for such activities in which the Student participates. Any fees and charges not included in the fees quoted above and delinquent for sixty (60) days may result in the Student not being allowed to further participate in certain extra-curricular activities until these amounts are paid current. There will be a \$20 service fee for any insufficient check returned to the School. The administrators of the School and the teachers serving under them shall have full discretion in the administering of appropriate discipline of the Student. The School reserves the right to adopt rules and regulations from time to time and all students enrolled shall comply fully with the rules and regulations then in force as stated or amended. I/We understand that it is required that all parents/guardians be familiar with the Student Handbook and abide by the terms, provisions, obligations and requirements thereof.
- f. The School believes that a positive and constructive working relationship between Cathedral Baptist School and each Student's parent/guardian is essential to the accomplishment of the School's educational mission. Accordingly, the School reserves the right to terminate or not renew the Student's Contract of

## CONTRACT OF ENROLLMENT

Enrollment if the School reasonably concludes that actions of a parent/guardian make such a positive and constructive relationship impossible or otherwise seriously interfere with the School's accomplishment of its educational purposes.

- g. I/We agree to cooperate with School administration in seeing that the Student regularly attends classes on time and has transportation from the School premises at the close of the school day; in assisting the Student to learn and advance in the educational process; in solving school-related problems; and in aiding the teachers in providing the Student with a Christian education.
- h. I/We are responsible for and obligated to pay the full tuition for the Student for the school year. I/We understand and agree that the School's obligation to refund tuition is limited by its Tuition Refund Program that allows a refund of tuition in the following situations:
  - 1. A family is moving more than 50 miles from the School; or
  - 2. A student is unable to attend the School due to medical reasons.

The School will retain all fees, plus 20% of the remaining per diem amount of tuition. If the Student covered by this program withdraws, I/we can request, in writing, an 80% refund or cancellation of my/our tuition obligation for the remaining unused school days. The refund is calculated by the total tuition times the total school days remaining for the current school year, divided by the total number of days in the school year, times 80%. If I/we choose not to participate in the Tuition Refund Program, I/we will receive no refund or cancellation and the School will retain or be entitled to collect 100% of the tuition and fees paid or outstanding. I/We further understand and agree that I/we are not entitled to any refund if the Student is dismissed or withdraws for academic or disciplinary reasons.

- i. Enrollment at the School is a privilege. Successful completion of the current academic year and a recommendation for re-enrollment from the School is required to permit currently enrolled Students the right to re-enrollment, even after this Agreement is returned to the School. The School maintains sole discretion to determine whether the Student has successfully completed the school year and such determination may include nonacademic considerations.

### 3. STATEMENT OF DOCTRINAL BELIEFS:

I/We and the Student acknowledge receipt of these doctrinal beliefs and affirm our adherence to these doctrinal positions:

- a. THE SCRIPTURES: I/We believe that the entire Bible, all 66 books of the combined Old and New Testaments, are verbally inspired by God and are inerrant in the original writings. Through the providence of God, the Word of God has been protected and preserved, and is the only infallible and authoritative rule of faith and practice. (2 Timothy 3:16-17; 2 Peter 1:20-21)
- b. GOD: I/We believe that there is only one true, living, sovereign, holy, and eternally existent God. He exists in three co-equal persons - Father, Son, and Holy Spirit - each being a distinct person and with a distinct function, but all of one essence and all possessing the same nature, perfection, and attributes. The triune God is the creator and sustainer of all things, the source of all truth, and is worthy of worship, confidence, and obedience. (Deuteronomy 6:4-5; Genesis 1:31)
- c. JESUS CHRIST: I/We believe that Jesus Christ is God. He was conceived by the Holy Spirit; born of a virgin, lived a sinless life, performed many miracles, shed His blood on the cross to pay the debt for our sins, was buried, bodily resurrected, and ascended to the right hand of the Father; and will return literally, visibly, and personally in glory and power. (John 1:13,14; Matthew 1:18-25; Philippians 2:5-9; Colossians 1:15; 1 Corinthians 15:1-8; Acts 1:11)
- d. HOLY SPIRIT: I/We believe that the Holy Spirit is God, co-equal and co-existent with the Father and the Son. He is the chief convicter of sin, the chief agent of regeneration and sanctification. The Holy Spirit lives within every believer and empowers every believer to live a godly life. (John 14:16-19; 16:7-15; 1 Corinthians 6:19-20; Romans 8:9-11; Titus 3:5)
- e. MANKIND: I/We believe that in the beginning God created mankind in His image, and man is not in any sense the product of evolution. Mankind was originally created with the ability to live perfectly for God's glory. (Genesis 1:27, 31)
- f. SIN: I/We believe that Adam, the first man, sinned by disobedience. This act resulted in the fall of all mankind; therefore, all people have sinned and lost their ability to live for the glory of God. Every person's sin incurs both physical and spiritual death until there is forgiveness and salvation by the grace of God. (Genesis 3:1-24; Romans 3:10-23, 5:12-21, 6:23)
- g. SALVATION: I/We believe the salvation of lost and sinful people is a free gift of God's grace apart from human works, based solely upon Christ's vicarious and atoning death, effected by the regenerating work of the Holy Spirit, and received only through faith in the person and finished work of Jesus Christ on the cross and His resurrection from death. (Ephesians 2:8-10; 2 Corinthians 5:21)
- h. THE CHURCH: I/We believe that the church is the body of Christ and the family of God. It is made up of saved and baptized believers, who regularly join together for worship, fellowship, and ministry. (Matthew 16:18; 1 Corinthians 12:12-14; Hebrews 10:25)
- i. EVANGELISM: I/We believe that it is the responsibility and privilege of every Christian to proclaim the good news of Jesus Christ and to seek to make growing disciples. (Matthew 28:18-20; Acts 1:8)
- j. THE HOME: In addition to these important beliefs, I/we also believe that God has given the parents and the home the responsibility to bring up their children in the nurture and admonition of the Lord. (Ephesians 6:4; Proverbs 22:6) I/We believe that a consistent and whole education will occur when home, church, and school work closely together and are in agreement on the basic concepts of life.

# CONTRACT OF ENROLLMENT

## 4. STUDENT CODE OF CONDUCT AND AGREEMENT OF CONDUCT:

Cathedral Baptist School (the "School") is a Christian school that is a ministry of Cathedral Baptist Church. It is the School's desire that every student reflect a lifestyle pleasing to Jesus Christ. Because of this, who the Student is and what the Student does, both on and off campus, is extremely important. Since the testimony of our lives is so important, I/we and the Student have read and agree to the following section which pertains to Student's conduct both on and off campus, during and after school:

- a. Student agrees to strive for excellence as a student in all that he/she says and does.
- b. Student agrees to obey the Bible in speech and conduct.
- c. Student agrees to respect and cooperate with those in authority at the School.
- d. Student agrees to abstain from alcohol, drugs, and tobacco.
- e. Student agrees to abstain from cursing, sexual immorality, dissension, and cheating.
- f. Student agrees to the dress code that has been set by the School.
- g. Student agrees to submit to the discipline policy of the School.
- h. Student understands that once he/she enrolls at the School, he/she is a part of the School family wherever he/she is. Therefore, Student agrees to abstain from behavior, both on and off campus, which would dishonor Jesus Christ, the School, the church, his/her family, and himself/herself.
- i. Student understands that the School can hold himself/herself accountable for any negative behavior, both on and off campus, at any time during the year.

The School's Code of Conduct requires students to honor these standards on and off campus, which upholds our highest commitment to Biblical principles. Character and moral absolutes do not stop when the School's students are dismissed at the end of the school day. Twenty-four hours a day, seven days a week, everyone is challenged to honor Christ. The School has been, and always will be, concerned about the behavior of students both on and off campus. In no way does the School want to usurp the parental authority or create a legalistic atmosphere; the School simply wants to be a school that unapologetically advances Biblical standards, moral absolutes, and a personal commitment to our Savior and Lord. The School wants our students to internalize these Biblical principles.

If the School's parents/guardians and/or Student does not agree and cannot support these standards, then the parents/guardians and Student may want to reconsider whether the School is right for their family. Of course, the School realizes that there will be differences of opinion on certain issues, but the School does desire support as we continue to focus on advancing a genuine Christ-honoring school. The School is grateful to partner with parents/guardians as the School continues to advance an educational training center based on Biblical principles.

## 5. PARENTS/GUARDIANS STATEMENT OF SUPPORT:

- a. I/We have received and read the "Statement of Doctrinal Beliefs" of the School and are willing to have the Student educated in accordance with them.
- b. I/We will regularly and earnestly pray for Cathedral Baptist School.
- c. I/We will worship the Lord regularly at a Bible-believing church.
- d. I/We will fully cooperate in the educational activities of Cathedral Baptist School by doing my/our best to make Christian education effective in the life of the Student.
- e. I/We will require the Student to support the spiritual activities of the School (chapel, bible classes, scripture memory, etc.).
- f. I/We will pay all of our financial obligations to Cathedral Baptist School on or before the date due. If I/we are ever unable to do so, I/we will notify the School's Business Office, giving a reasonable explanation for the delay and stating when payment will be made.
- g. I/We understand that the School has full discretion in the discipline of the Student in accordance with the "discipline policy" as published.
- h. I/We understand that the School reserves the right to place the Student at the appropriate grade level and designate the appropriate teacher(s).
- i. I/We understand that the School reserves the right to dismiss the Student when either the parents/guardians or the Student does not cooperate with the policies of the School.
- j. I/We will volunteer for duties and responsibilities for Cathedral Baptist School as opportunities arise and God provides the time and strength.
- k. I/We will be faithful to attend all parent functions at Cathedral Baptist School as best we can.
- l. If I/we become dissatisfied with Cathedral Baptist School in any way, I/we will strive to resolve the matter with the person(s) involved as privately and lovingly as possible, rather than spreading criticism and negativism. (Matthew 18:15-17; 5:23-24)
- m. I/We will seek to support and advance Cathedral Baptist School in every area possible - spiritually, academically, physically, and financially.

The School covenants to provide the best it can for the Student in the way of facilities, curriculum, faculty, athletics, social functions, and instruction. The School further pledges to do all possible to support your home in growing every student in the nurture and admonition of the Lord. As the legal parents or guardians of the Student, I/we covenant to support the School in its efforts at Christian education. I/We agree that it is my/our responsibility to strive diligently toward the observance of the "Parent/Guardian Statement of Support" as God enables me/us by the power of the Holy Spirit. If for some reason I/we become dissatisfied, I/we promise to handle the matter as privately and lovingly as possible. If support or resolution cannot be reached, I/we recognize it is my/our responsibility to leave the School and seek a school in alignment with our personal convictions. Together, as a school and as parents/guardians, I/we pledge to submit our lives to one another and to the final authority of the Word of God.

As it is imperative that the School know the backgrounds of parents who volunteer to work with our students, I/we understand and agree that the School shall have the right to perform a background review on me/us at any time and the right to perform a motor vehicle records review if I/we am/are required to drive.

# CONTRACT OF ENROLLMENT

## 6. STUDENT/PARENT/GUARDIAN PHOTOGRAPHY CONSENT:

I/We and/or Student hereby authorize the School, Cathedral Baptist Church, and their legal representatives and assigns (herein collectively referred to as "Cathedral" within this Section), the irrevocable and unrestricted right to use and publish video or photographs of me/us or the Student to which I/we am/are the legal guardian, which may be included in any editorial, trade, advertising or other medium at the sole discretion of Cathedral without restrictions. I/We and/or Student understands that publication may be accomplished electronically via the Internet, and that after publication, Cathedral will not be able to prevent persons from gaining access to the Internet, copying my/their photographs and video, and subsequently using, altering, or republishing it without my/our consent. I/We and/or Student hereby release Cathedral from any and all liability, claims, causes of action, arising out of, or created by, the use of my/our and/or Student's video/photographs relating to said video/photographs. This Consent and Waiver will continue in full force and effect until terminated in writing from you to Cathedral.

## 7. STUDENT INTERNET USAGE GUIDELINES:

Student understands that Internet access is for School related use and not for leisure activities such as personal shopping and/or playing games. Student agrees that he/she will uphold the moral and ethical standards of the School by accessing only wholesome sites. Student understands that his/her use of the Internet is logged and will be reviewed by others. Student acknowledges that misuse of Internet access could result in dismissal from the School.

## 8. STUDENT/PARENT AGREEMENT:

I/We have read the terms of this Agreement and our signatures below indicate my/our acceptance of the policies of the School and the financial terms and conditions set forth herein. **Both parents/guardians, if applicable, and Student entering grade seven or higher signatures are required.**

IN AGREEMENT WHEREOF, the parties hereto have signed this Contract of Enrollment on the day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Cathedral Baptist School

\_\_\_\_\_  
Father/Guardian

\_\_\_\_\_  
Mother/Guardian

\_\_\_\_\_  
Student  
(Grade 7 or higher)